

CURRENT VOLUNTEERING OPPORTUNITIES Autumn/Winter 2025

Marketing Support Volunteer	To provide ad-hoc support to the Press & Marketing Manager listing events on partner websites and assisting with the creation of social media content. The role may include; Responding to requests to add events to partner websites e.g. Welcome to Sheffield to help advertise to across multiple platforms; Researching new platforms/channels; Creating video/photography content for social media.
History Tour Team Co-ordinator	Our History Team consists of Tour Leaders, back markers and welcomers. We are looking for a volunteer who will look after this team by ensuring that monthly Sunday tours are arranged and advertised, have resources available, liaise with Volunteer Manager regarding volunteers needed, and attended monthly Management meetings with other team co-ordinators. Attendance at the tours is not obligatory but advised to ensure their smooth running. Full training and support is given
Maintenance/Building volunteer	To help Sheffield General Cemetery Trust maintain and improve their buildings and services by undertaking general maintenance tasks. Please note it is a listed landscape and all the buildings are Grade II*, so this role will be of interest to people who would like to learn or understand more about working on heritage buildings. We are looking for people with current experience and industry knowledge in the following professions Electrical, plumbing, plastering (lime plaster ideally), decorating, stonework, general building.
Events volunteer	Needed on an Ad Hoc basis to help at various events. This role is varied, fun and you get the opportunity to meet lots of people. You can be involved in helping to set up equipment etc for the event, serving refreshments, stewarding, checking tickets, helping on stalls, and helping to clear up including litter picking. We need people who are confident, willing to be flexible and, like to get "stuck in". Events are held at various times including weekends, so this role is great for people who are not able to commit on a weekly basis.
Event Steward	To show event attendees which way to go when they are coming and leaving an event. Ideally the volunteer will live locally so can go home when the event is taking place and return when it finishes.
Marketing – leaflet distribution	To take event notices to local organisations and businesses. To build up relationships with new organisations who may be interested in supporting the Cemetery
Document Scanning Volunteer (Research, Interpretation and Publications Team)	To support the digital mapping of the Cemetery, we are looking for a volunteer to scan digital copies of the paper records of Memorial Inscriptions from Cemetery headstones at the Sheffield Archives. Attention to detail and patience are key skills we are looking for. You will be supported by a member of the Research, Interpretation and Publications Team. You need to be available on a Monday during the daytime.

For further information please contact Tracey Harrison-Marr (Volunteer Manager) on **07362526848** or by emailing volunteering@gencem.org